

Prospect Cemetery Association

P O Box 29 ♦ Ebony, VA 23845

In 1991, ownership and responsibility for upkeep of the Prospect Church Cemetery was transferred to the newly formed Prospect Cemetery Association (PCA). When you purchase or are associated with an old family section, you become a member of the PCA.

PCA Guidelines for Members and Families

- **Cemetery Location.** 1974 Ebony Road, Ebony, VA 23845
- **Purchase Cemetery Plot(s).** If you are interested in purchasing plot(s), please see pricing and process checklist on the backside of this sheet. These are sold as individual plots and grouped together as possible for a multi-plot family location.
- **Cremation.** Ashes may be buried in a plot with the stipulation of one urn per plot.
- **Funeral Notification.** Please notify PCA 48 hours prior to a funeral by calling Patricia Conner at 434-636-2043.
- **Burial Preparation.** Secure plot ahead of time. If this is a new purchase and not part of an old family section, you should have received a Certificate of Ownership that is also recorded at the Brunswick County court house (Register of Deeds). Provide this certificate to the funeral home and confirm the exact location with the funeral home onsite. If the burial plot referenced in the Certificate of Ownership is not staked, please ask PCA representative, Jerry Jones, to stake it. You can reach him at 434-865-0282.
 - For initial placement and setting of headstone or other grave marker, the family should work directly with company from which you purchase.
- **Church Facility and Services.** If you would like to have the funeral service and possible reception in the church or otherwise use the church facility, please contact Pastor Ken Thrasher at 434-955-0253 to request and arrange or to coordinate for another pastor to conduct the services.
- **Headstone Management.** Headstone management is the responsibility of the family. We request that someone visit at least once per year to check on the graves of your loved ones and take the appropriate action.
 - For reset of headstone after initial placement and setting, the family should work directly with original source or other company that provides this service.
 - For assistance with fill dirt please contact Corey Lett at 434-636-2462.
 - There are a number of grave markers in the old section on the south side of the Church that need attention. If your family is in that section and you can make a point of stopping by to check, it would be most appreciated.
- **Flower Management.** Flowers that are fading and seasonal flowers that are left on the graves will be discarded as part of grounds upkeep.
- **Annual Maintenance and Donation Support.** While we are building up a Perpetual Care fund to generate an annual return that will eventually cover annual upkeep, we are currently dependent on donations. PCA sends out an annual letter in May or June requesting support. Your support and ensuring an ongoing connection between your family and the PCA is kindly requested and appreciated.

Pricing and Checklist For Plot Purchases

Purchase Checklist and How It Happens

	Task	How
1.	Buyer: Notify PCA that you are interested in purchasing or have more questions.	Contact Anne Hartley (PCA President) at 919-602-5012 or ahartley@nc.rr.com .
2.	Buyer: Proceed with plot(s) selection and staking. Acquire and install corner markers inside the 4 corners on perimeter of purchase.	Connect with Jerry Jones (PCA Representative) at 434-865-0282 and set up time to meet at the cemetery. Contact Newsome Monument Co. in Chase City, VA to purchase corner markers (434-372-4951).
3.	Buyer: Pay PCA for plots. (include plot amount and recording fee)	Make check payable to <i>Prospect Cemetery Association</i> and give to Anne or other designated PCA party.
4.	PCA: Prepare and notarize Certificate of Ownership (CO)	Buyer provides name and address as it is to appear on the CO to Anne (PCA) who will prepare and give Buyer a copy of the CO that can be used immediately.
5.	PCA: Record CO at the Brunswick County Courthouse.	PCA (Margaret Moseley) will take care of this and mail you a copy of the recorded CO.
6.	PCA: Deposit check.	PCA (Margaret Moseley) will deposit check.
7.	PCA: Add Buyer to the membership database.	PCA (Anne Hartley) will add name and address on CO to membership database.
8.	PCA: Send out annual membership letter.	PCA will send out the annual letter to stay in touch, receive membership updates and to request ongoing support for donation to cover annual expenses.

Pricing

These are sold as individual plots and grouped together as possible for a multi-plot request. For cremations, ashes may be buried in a plot with the stipulation of one urn per plot.

# Plots	Each	Total	Recording Fee
1	1,000.00	1,000.00	46.33
2	800.00	1,600.00	49.33
3	750.00	2,250.00	52.17
4	700.00	2,800.00	54.33
5	650.00	3,250.00	56.50
6	600.00	3,600.00	58.00
7	600.00	4,200.00	60.50
8	600.00	4,800.00	63.00
9	600.00	5,400.00	65.50
10	600.00	6,000.00	68.00
> 10	600.00	tbd	tbd